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WARREN CONSOLIDATED SCHOOLS
EMERGENCY DRILLS DOCUMENTATION FORM

2017/2018 **School Year**

TYPE OF DRILL	**TIME OF DRILL**
☑ Fire Drill – ***5 required*** **Conduct one prior to 12/1***	☑ Standard
☐ Tornado (Take Shelter) Drill – ***2 required*** **Conduct one at the beginning of 1st sem. and beginning of 2nd sem.***	☐ Class Change
☐ Lock Down – ***3 required*** **Conduct one prior to 12/1***	☐ Recess
☐ AED/Cardiac Event	☐ Other Events (e.g. Lunch)
☐ Other (e.g. bus evac.)	

Mandatory Drills ***Mandated by changes to the school code**

Name of Reporting School Harwood

Date of Drill 09/13/2017 Time drill was held 9:15 a.m.

Exact time required to evacuate/shelter/secure 1 minute 43 seconds

Total Participants Entire staff & students

Remarks The alarm was sounded and students and staff exited the building. Principal radioed each grade via walkie-talkie for attendance. Once all were accounted for, the outside bells were rung for re-admittance

Total required drills complete to date One

Name and title of person conducting drill Corey Tremmel

Signature of person conducting drill joyce limburg Digitally signed by joyce limburg Date: 2017.09.13 09:31:17 -04'00'

Drill was coordinated with:

☑ Emergency Manager/Fire/Police

Name and Title Audio Sentry was notified

☐ Drill Submitted Electronically Date 09/13/2017

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